

Northeast Kingdom Fund - 2023

Vermont Community Foundation

Northeast Kingdom Fund Guidelines

The Northeast Kingdom Fund is interested in supporting opportunities in which a modest grant can leverage a new idea or other grant dollars, or make possible a project or idea that will benefit the people and communities in the Northeast Kingdom. In general, the fund is not able to support capital campaigns, normal operating expenses, or deficit funding. Applicants must demonstrate that the beneficiaries of a grant from the Northeast Kingdom Fund will be the people and communities of the Northeast Kingdom.

The Northeast Kingdom Fund review committee, made up of residents from the Kingdom, will make funding recommendations to the Foundation.

The Northeast Kingdom Fund funds grants up to \$5,000.

2023 Guidance for Proposals

2023 grant funding will prioritize applications from projects and/or organizations that are based in the Northeast Kingdom and provide services directly to the community. We are looking to support projects that have emerged from the local community and/or projects that are in direct response to community need.

Although we recognize that many organizations are feeling the strain of lost revenue associated with the pandemic, the Fund will not consider applications for general operating support for the purpose of supplanting lost revenue.

Deadline and Notification

Applications must be submitted using our Online Grants Manager by 5:00 p.m. Tuesday, July 18, 2023. No late applications will be accepted.

Helpful Hints:

- Character limits include spaces and punctuation.
- Be sure to save your work frequently by clicking the "Save" button at the bottom of the page as the system will log out after 90 minutes of inactivity.
- The size of text boxes can be adjusted by dragging on the lower right corner.
- Create a PDF version of your application via the "Application Packet" button at the top of the page. All content and attachments will be included.

All applications must be submitted electronically to the Vermont Community Foundation

through the application form in the Online Grants Manager, which can be accessed at www.vermontcf.org/OGM. Applications will not be accepted by mail or email. If you have questions about the Online Grants Manager, please contact jmulcahy@vermontcf.org or 802-828-7760.

Organizational Questions Part I

Please share the mission of the organization.*

Character Limit: 500

Issues your organization works to address (words not sentences).*

Ex. homelessness, food insecurity, carbon emissions, forest fragmentation, childcare, substance misuse.

Character Limit: 500

What is your organization's annual operating budget?*

Character Limit: 20

Did you receive a grant from the Community Foundation in either 2021 or 2022?*

Choices

Yes

No

Unsure

Financial Statements - Completed Fiscal Year*

Please upload a copy of your organization's profit/loss statement and balance sheet from its most recently completed fiscal year. Sample documents can be downloaded from the Community Foundation's website - visit our Online Grants Center FAQ for more details.

File Size Limit: 3 MB

Financial Statements - Current Fiscal Year*

Upload a copy of your organization's budget to actual, including both revenue and expenses, from its current fiscal year. Sample documents can be downloaded from the Community Foundation's website - visit our Online Grants Center FAQ for more details.

File Size Limit: 3 MB

What status best describes the applicant?*

Our grants must be paid to a registered 501(c)(3) nonprofit, place of worship/religious group, or town/municipal agency. If your organization or group does not fall into one of these categories, you will need to use a fiscal sponsor. If you have questions, please contact 802-388-3355 ext. 222. We are happy to talk through your options.

Choices

Municipal entity (i.e., town, public school, or other municipal department or agency)
Registered 501(c)(3) nonprofit
Place of worship or religious group
Other - Please provide details in your answer to the next question.

Use this space to provide additional information about the applicant's status. (If Applicable)

If you have a fiscal sponsor—or if you operate under the umbrella of a larger registered nonprofit—provide their name below.

Character Limit: 200

Fiscal Sponsor Agreement Form (If Applicable)

Download a blank Fiscal Sponsor Agreement Form ([click here to download the form](#)) and forward it to your fiscal sponsor to print, fill out, and sign. The form must be filled out completely and you must use the official VCF form. Please call 802-388-3355 if you have questions.

Upload the form here.

File Size Limit: 3 MB

Which areas of the state does the organization serve?*

Choose all that apply.

Choices

- Statewide
- Addison County
- Bennington County
- Caledonia County
- Chittenden County
- Essex County
- Franklin County
- Grand Isle County
- Lamoille County
- Orange County
- Orleans County
- Rutland County
- Washington County
- Windham County
- Windsor County

Which of the following strategic focus area(s) aligns best with the work of your organization?*

Choose all that apply.

Choices

- Economic Equity
- Climate & Environment

Health & Wellbeing
Education & Training
Democracy, Trust, & Community Leadership

Economic Equity

Choose from the following to further define how your work aligns with Economic Equity.

Choose all that apply.

Choices

Enabling Home Ownership and Housing Creation
Supporting Economic Innovation
Catalyzing Business Ownership and Entrepreneurship

Other:

Character Limit: 500

Climate & Environment

Choose from the following to further define how your work aligns with Climate & Environment.

Choose all that apply.

Choices

Improving Land Use and the Forest Economy
Strengthening Farm Viability and Food Systems
Protecting Climate and Environmental Justice
Promoting Clean and Efficient Energy Use

Other:

Character Limit: 500

Health & Wellbeing

Choose from the following to further define how your work aligns with Health & Wellbeing.

Choose all that apply.

Choices

Supporting Mental Health and Wellness
Ensuring Health Equity
Helping Youth to Thrive

Caring for Older Vermonters
Fostering Social Connectivity
Other

Other:

Character Limit: 500

Education & Training

Choose from the following to further define how your work aligns with Education & Training.

Choose all that apply.

Choices

Addressing College Affordability, Access, and Persistence
Building Pathways to Promising Careers
Strengthening Early Childhood Education and Childcare
Increasing Access to Expanded Learning Opportunities
Other

Other:

Character Limit: 500

Democracy, Trust, & Community Leadership

Choose from the following to further define how your work aligns with Democracy, Trust, Leadership.

Choose all that apply.

Choices

Engaging Vermonters in Decision Making and Democracy
Building Trust and Connection
Supporting Strong, Skilled Community Leaders
Exploring Innovations in Democracy
Other

Other:

Character Limit: 500

Addison County

Which towns in Addison County does the organization serve?*

Check all that apply.

Choices

Addison
Bridport
Bristol
Cornwall
Ferrisburg
Goshen
Granville
Hancock
Leicester
Lincoln
Middlebury
Monkton
New Haven
Orwell
Panton
Ripton
Salisbury
Shoreham
Starksboro
Vergennes
Waltham
Weybridge
Whiting

Bennington County

Which towns in Bennington County does the organization serve?*

Check all that apply.

Choices

Arlington
Bennington
Dorset
Glastenbury
Landgrove
Manchester
Peru
Pownal
Readsboro
Rupert
Sandgate
Searsburg
Shaftsbury
Stamford
Sunderland
Winhall

Woodford

Caledonia County

Which towns in Caledonia County does the organization serve?*

Check all that apply.

Choices

Barnet
Burke
Danville
Groton
Hardwick
Kirby
Lyndon
Newark
Peacham
Ryegate
Sheffield
St. Johnsbury
Stannard
Sutton
Walden
Waterford
Wheelock

Chittenden County

Which towns in Chittenden County does the organization serve?*

Check all that apply.

Choices

Bolton
Buel's Gore
Burlington
Charlotte
Colchester
Essex
Hinesburg
Huntington
Jericho
Milton
Richmond
Shelburne
South Burlington
St. George

Underhill
Westford
Williston
Winooski

Essex County

Which towns in Essex County does the organization serve?*

Check all that apply.

Choices

Averill
Avery's Gore
Bloomfield
Brighton
Brunswick
Canaan
Concord
East Haven
Ferdinand
Granby
Guildhall
Lemington
Lewis
Lunenburg
Maidstone
Norton
Victory
Warner's Grant
Warren Grove

Franklin County

Which towns in Franklin County does the organization serve?*

Check all that apply.

Choices

Bakersfield
Berkshire
Enosburg
Fairfax
Fairfield
Fletcher
Franklin
Georgia
Highgate

Montgomery
Richford
Sheldon
St. Albans Town
St. Albans City
Swanton

Grand Isle County

Which towns in Grand Isle County does the organization serve?*

Check all that apply.

Choices

Alburgh
Grand Isle
Isle La Motte
North Hero
South Hero

Lamoille County

Which towns in Lamoille County does the organization serve?*

Check all that apply.

Choices

Belvidere
Cambridge
Eden
Elmore
Hyde Park
Johnson
Morristown
Stowe
Waterville
Wolcott

Orange County

Which towns in Orange County does the organization serve?*

Check all that apply.

Choices

Bradford
Braintree
Brookfield

Chelsea
Corinth
Fairlee
Newbury
Orange
Randolph
Strafford
Thetford
Topsham
Tunbridge
Vershire
Washington
West Fairlee
Williamstown

Orleans County

Which towns in Orleans County does the organization serve?*

Check all that apply.

Choices

Albany
Barton
Brownington
Charleston
Coventry
Craftsbury
Derby
Glover
Greensboro
Holland
Irasburg
Jay
Lowell
Morgan
Newport City
Newport Town
Troy
Westfield
Westmore

Rutland County

Which towns in Rutland County does the organization serve?*

Check all that apply.

Choices

Benson
Brandon
Castleton
Chittenden
Clarendon
Danby
Fair Haven
Hubbardton
Ira
Killington
Mendon
Middletown Springs
Mount Holly
Mount Tabor
Pawlet
Pittsfield
Pittsford
Poultney
Proctor
Rutland City
Rutland Town
Shrewsbury
Sudbury
Tinmouth
Wallingford
Wells
West Haven
West Rutland

Washington County

Which towns in Washington County does the organization serve?*

Check all that apply.

Choices

Barre City
Barre Town
Berlin
Cabot
Calais
Duxbury
East Montpelier
Fayston
Marshfield
Middlesex
Montpelier

Moretown
Northfield
Plainfield
Roxbury
Waitsfield
Warren
Waterbury
Woodbury
Worcester

Windham County

Which towns in Windham County does the organization serve?*

Check all that apply.

Choices

Athens
Brattleboro
Brookline
Dover
Dummerston
Grafton
Guilford
Halifax
Jamaica
Londonderry
Marlboro
Newfane
Putney
Rockingham
Somerset
Stratton
Townshend
Vernon
Wardsboro
Westminster
Whitingham
Wilmington
Windham

Windsor County

Which towns in Windsor County does the organization serve?*

Check all that apply.

Choices

Andover
Baltimore
Barnard
Bethel
Bridgewater
Cavendish
Chester
Hartford
Hartland
Ludlow
Norwich
Plymouth
Pomfret
Reading
Rochester
Royalton
Sharon
Springfield
Stockbridge
Weathersfield
West Windsor
Weston
Windsor
Woodstock

Northeast Kingdom Fund Application Questions

Project Name*

Character Limit: 100

Project Summary*

Provide a concise overview of the project and what it will accomplish in one or two sentences. Please use complete sentences – this description may be used in publications.

Character Limit: 200

Total Amount Requested*

Minimum \$500 / Maximum \$5,000

Character Limit: 20

Timeline and Workplan*

Please summarize your work plan by listing the project activities and their expected timeline.

Character Limit: 3000

Community Engagement*

Who was involved in developing this project? How did you decide on this approach?

Character Limit: 2250

Community Benefit*

Who will benefit from this work and how will they benefit?

Character Limit: 2250

Project Budget - Itemized (REQUIRED ATTACHMENT)*

Attach a copy of your itemized project budget. You should include both expenses and revenue, including pending and secured support. (Sample budget documents may be used as a guide and downloaded from the Community Foundation's website - visit our Online Grants Center for more details.)

File Size Limit: 1 MB

Budget Narrative

Please feel free to include additional information about the budget here or within the budget itself.

Character Limit: 900

Attach a Photograph (OPTIONAL)

Quality photos can be very helpful and inspiring. Sometimes we have opportunities to share your proposal with other potential funders and sometimes we want to promote the good work you are doing through social media and web posts. Images of women and girls involved in activities similar to your proposal are usually the most compelling. Providing an image is optional, but we would be grateful.

Please indicate photographer credit and/or photo description in text area. *File types supported: png, jpeg, or jpg.*

Character Limit: 500 | File Size Limit: 2 MB

Photograph License and Release (if applicable)

Do you wish to give the VCF permission to use your photo in communications? Please indicate below how you'd like it used.

Option 1: Please only use my photo internally if relevant to this application (to be shared among VCF staff only)

Option 2: Please use my photo internally and externally as determined by the VCF (this may include external communications, such as press releases, social media, or communications with potential funders of your project) Your organization &/or the photographer will be credited as the source of the image.

Select option below.

Choices

Option 1

Option 2

Organizational Questions Part II

Which of the following populations does your organization serve? Please check all that apply.*

Choices

- Children and youth
- Families
- Older Vermonters (age 65+)
- Small, rural communities
- Low-income or those living in poverty
- Black, Brown, or other People of Color
- Indigenous People
- LGBTQ+
- People with disabilities or special needs
- No special populations
- Unsure
- Other, describe:

Other:

Character Limit: 500

Approximately how many people do you serve on a regular basis during the course of a year?*

If your service level varies from year to year, you can use an estimate of the number you served in the last year.

Choices

- Fewer than 100
- 100-499
- 500-999
- 1,000-4,999
- 5,000-24,999
- 25,000-50,000
- More than 50,000
- Unsure

How many years has your organization existed?*

Choices

- Less than 5 years
- 5-10 years
- 11-20 years
- 21-50 years
- More than 50 years
- Unsure

How many paid full-time employees or the equivalent does your organization have?*

Choices

- no paid employees
- 1-2 full-time employees (or equivalent)
- 3-10 full-time employees (or equivalent)
- 11-20 full-time employees (or equivalent)
- 21-30 full-time employees (or equivalent)
- 31-50 full-time employees (or equivalent)
- 51-100 full-time employees (or equivalent)
- More than 100 full-time employees (or equivalent)
- Unsure

What are the demographics of your organization's leadership? Please check all that apply.*

Choices

- BIPOC led organization (Executive or Assistant Director, CEO, etc.)
- BIPOC members on the Board of Directors
- LGBTQ+ led organization (Executive or Assistant Director, CEO, etc.)
- LGBTQ+ members on the Board of Directors
- People with disabilities lead the organization (Executive or Assistant Director, CEO, etc.)
- People with disabilities are members of the Board of Directors
- None of the above
- Unknown or prefer not to say
- Other, describe:

Other:

Character Limit: 500

Save and Submit

Applications must be submitted online by 5:00 p.m. on Tuesday, July 18, 2023 to be considered.

By submitting your application to the Vermont Community Foundation, you give us permission to share your application and information about your project with other potential funders, both individuals and foundations.